

CRITERION - I CURRICULAR ASPECTS

1.1 Curriculum Planning and implementation.

1.1.1 State vision mission and objectives of the institution and describe how these are communicated to the students, teachers, staff and other stakeholders.

- To set a hallmark in the field of education and to preserve, create and disseminate, knowledge through teaching, learning, innovation and experimentation, thus clinching new vistas of opportunities for the generations to come so that they may achieve, self-sufficiency and it may impart in them, faithfully and comprehensively, the accumulated conscience of modern human civilization in terms of cultural, scientific and technological experiences, thereby ensuring courage and determination in them to face the changing scenarios of the socio economical situation creating responsible individuals leading a responsible society to contribute to the advancement of the region, the state and the nation as a whole and thus identifying a collaboration with the ever sought desire for knowledge and progress of the human race.

The college had its humble beginning way back in the year 1964, when it started with a handful of students, however in due course of time it gradually developed and blossomed in to a complete institution. Today it can proudly claim as an institute having immense potentiality for excellence.

The objectives of the college are-

- i) To become a leading academic institution in North East India by setting high standard of education in the line of Preservation, Creation and dissemination of knowledge through teaching, learning, research, innovation and experiment.
- ii) To serve as an effective platform for development and social change of the locality.
- iii) To preserve and develop the rich heritage of ethnic, cultural and linguistic diversity of the region.
- iv) To work for the elimination of social evils and prejudice of the locality.
- v) To work hard to expose the latent and inherent resources of this locality for the advance researchers so that the institute can render service for the progress and prosperity of the Nation.

The mission, vision and objectives of the institute are communicate to the students, teachers, staff and other stakeholders of the college by holding public meeting, parent guardian meeting and the students are

make aware about the aims and objectives of the college through the prospectus of the college at the beginning of the every academic year.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

- Means for effective implementation of curriculum is a pre requisite for the transaction of the courses in the institute for which the college develops and deploys a specific action plans every year so that the education in the institute become meaningful to the learner and convenient for the teachers to impart education effectively. For this purpose a timetable covering all subjects is prepared and lay stress upon timely completion of the courses allotted to the faculty members.
 - To assess the imparted knowledge of the courses, regular feedback from students is sought.
 - Besides the regular classes there is the provision of tutorial and extra classes for the benefit of weaker and slow learners.
 - Students are allowed to browse free Internet for academic purpose in the network resource centre.
 - Open access library facility is offered to the students.
 - Apart from these initiatives, seminar, workshop, popular talk, exhibition, lecturers etc are organized by departments and college as a whole on academic aspects of the curriculum from time to time.
 - Faculty members of the college prepare their teaching plans in the beginning of the academic session.

1.1.3. What type of support (procedural and practical) do the teachers receive (from University and/or institution) for effectively translating the curriculum and improving the teaching practice?

- For effective translation of curriculum and improvement of the teaching practice, the teaching faculty of the college receives support from both University and Institution from time to time.

The college imparts education as per the syllabus prescribed by Gauhati University. The curriculum and all academic programmes are designed and controlled by the University to face the challenges of real life by the students. The University provides curriculum and syllabus of different subjects to the college and the college follows the norms and rules prescribed by the University.

1. The college encourages participating the faculty members in different CAS organized by University through UGC-Academic Staff College.
2. Provide moral and financial support to the different faculty to organizes Seminar, symposium workshop etc in the department.
3. Provides books, journals, and necessary teaching aids to the departments.

4. Recreational facility to the teacher.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory Agency.

- The College ensures the effective delivery and transaction of curriculum through the following measures-
 - i) The teacher takes their allotted classes' timely completion of both theory and practical classes as per the curriculum.
 - ii) Continuous evaluation i.e. Sessional test, Pre final examination test, Unit test etc are example for the effective implementation of curriculum.
 - iii) Seminars, workshop, popular talk, Debate, Field Study etc are arranged to meet the expectation of the students.
 - iv) The college arranges remedial classes, special classes, tutorial classes, free coaching classes for weaker and slow learners.

1.1.5 How does the institution network and interact with beneficiaries such as industry research bodies and the University in effective operationalization of the curriculum.

- The college regularly works in tandem with organization like UGC, DBT, DST, BRNS and ASTEC etc. to effectively implement the curriculum. The Governing Body of the college has an academic advisor nominated by Gauhati University to look after all academic matters. Besides, we invites expert from the University to get advises regarding the implementation of curriculum.

1.1.6. What are the contributions of the institution and /or its staff members to the development of the curriculum by the university?(Number of staff members /departments represented on the Board of Studies, student feed back, teacher feed back, stakeholders feedback provided , specific suggestion.

- The University Solicits Suggestion from the institutions at the time of framing of new curriculum. In this regards, Mr. B. C. Goswami, HOD, Department of Anthropology, Dr. D. Sarma and Dr. N. J. Das, Department of Mathematics are invited to participate in the process. In this respect, feed back from students and teachers are collected.

1.1.7. Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'Yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

- The college has developed curricula of two career oriented programmes i.e. Mushroom cultivation and technology and Montessori

Method of teaching and submitted to the Gauhati University for necessary approval.

1.1.8. How does institution analyze/ ensure that the stated objectives of curriculum are achieved in the course of implementation?

- The Internal Quality Assurance Cell of the college analyzes the stated objectives of the curriculum of Gauhati University and ensures that the same are implemented.

1.2 Academic flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development course etc., offered by the institution.

- The goals and objectives of certificate and skill development course offered by the college are-
 - To increase the employability of the student and trainee.
 - To build up the self confidence of the student in the employment market.
 - To develops soft skills of the students.
 - To encourage the student to contribute to the socio economic development of the locality through self employment.

Courses offered by the college are mentioned below-

Table 1 (a): Career oriented course sponsored by the college and UGC

Career oriented course sponsored by the college and UGC				
Course Duration			Course Name	Base Department
Three Month Course	Certificate		Computer Basics	CNC
Six month certificate Course			Montessori Method	Education
Six Month Course	Certificate		Mushroom Cultivation	Botany English
One Month Course	Certificate		Spoken English	

1.2.2 Does the institution offer programmes that facilitate twining/ dual degree? If “yes”, give details.

- No, this college does not offer programme that facilitate twining/ dual degree.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of

skill development, academic mobility, progression to higher studies and improved potential for employability.

- Range of Core/ Elective options offered by the University and those offered by the college

Table 1 (b): Core Subject offered by the University

Core options offered by the University and those opted by the college			
Arts		Science	
Offered by the University	Opted by the College	Offered by the University	Opted by the College
English	English	English	English
Assamese(MI L)	Assamese(MI L)	Assamese(MI L)	Assamese(MI L)
Alt English	Alt English	Alt English	Alt English
Anthropology	Anthropology	Anthropology	Anthropology
Education	Education	Physics	Physics
Economics	Economics	Chemistry	Chemistry
History	History	Math	Math
Political Science	Political Science	Botany	Botany
Geography	Geography	Geography	Geography
Bodo	Bodo		
Environmental Studies	Environmental Studies		

Table 1 (c): Elective Subject offered by the University

Elective options offered by the University and those opted by the college			
Arts		Science	
Offered by the University	Opted by the College	Offered by the University	Opted by the College
Alt Assamese	Alt Assamese		
Alt English	Alt English	Alt English	Alt English
Anthropology	Anthropology	Anthropology	Anthropology
Education	Education	Physics	Physics
Economics	Economics	Chemistry	Chemistry
History	History	Math	Math
Political Science	Political Science	Botany	Botany
Geography	Geography	Geography	Geography
Bodo	Bodo		

The college offers the following courses

B.A /B Sc.

i) English

ii) M.I.L. (Assamese/Bodo/Alternative English)

Table 1 (d) Core Subject offered (English/MIL) by University

Core options offered by the University and those opted by the college			
Arts		Science	
Offered by the University	Opted by the College	Offered by the University	Opted by the College
Alt Assamese	Alt Assamese	Alt Assamese	Alt Assamese
Alt English	Alt English	Alt English	Alt English
Assamese	Assamese	Assamese	Assamese
Bodo	Bodo	Bodo	Bodo
Elective options offered by the University and those opted by the college			
Arts		Science	
Offered by the University	Opted by the College	Offered by the University	Opted by the College
Economics	Economics	Physics	Physics
Education	Education	Chemistry	Chemistry
Political Science	Political Science	Mathematics	Mathematics
Mathematics	Mathematics	Biology	Biology
History	History	Anthropology	Anthropology
Anthropology	Anthropology	Geography	Geography
Geography	Geography		
Advance Mathematics	Advance Mathematics		

- Choice Based credit system and range of subject options
 - J.N. College, Boko maintains a credit and grading system designed and developed by the Gauhati University. The range of subjects' option is as mentioned above in the table.
- Course offered in modular form.

- J.N. College, Boko does not offer any course in modular form.
- Credit transfer and accumulation facility.
 - None.
- Lateral and Vertical mobility within and across programmes and courses.
 - Limited to certain extent.
- Enrichment courses.
 - None

1.2.4. Does the institution offer self financed programmes? If yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

- Yes. The college has been conducting the following self finance computer courses

Table 1 (e): Self Financed Courses in Computer

Sl. No.	Courses	Duration	Total Fees in Rs.
1	TALLY	Two months	1200/-
2	DTP	Three months	1050/-
3	DCA	Three/Six months	1050/- & 2100/-
4	Networking	One month	1000/-
5	C-Programming	Two months	1000/-

1.2.5. Does the college provide additional skill oriented programme, relevant to regional and global employment markets? If 'yes' provide details of such programme and beneficiaries.

- The college provides one month skill oriented programme in Spoken English. The faculty members of the Department of English are running the course and the students are the beneficiaries.

1.2.6. Does the University provide for the flexibility of combining the conventional face to face and Distance mode of education for students to choose the course/combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?

- No the University does not provide any flexibility of combining the conventional face to face and distance mode of education for students to choose the course / combination of their choice.

1.3 Curriculum Enrichment.

1.3.1. Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and institution's goals and objectives are integrated?

- The college has been making earnest efforts to reflect the objectives and goals of the college through the adopted curriculum of the affiliating university. To ensure the best performance of the students in their career, a numbers of supplementary wings have been developed in the college, so that student can learn more about moral and ethical values of life and their responsibility to their respective society. Such wings of the college are NSS, Scout and Guide, Women Cell, Tribal Study centre, Science Forum, Information and carrier guidance cell etc. These fraternities of the college have been continuously guiding the students in extracurricular activities. The Information and carrier guidance cell has been introducing various career options to the student by organizing different programmes at different times. Remedial classes are also arranged for the slow learners so that they are not lagging behind in the learning process.

1.3.2. What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to the needs of the dynamic employment market?

- Since the college is an affiliated institution of Gauhati University therefore the college does not any option to modify the curriculum. However, considering the experiences of students and to the dynamic employment market, we place our suggestion obtained from our feedback system to the concerned body of Gauhati University so that the suggestion can be reflected in the revision process of the curriculum. Beyond these, the college organizes field study, departmental seminar, symposia and workshop on the topic of the syllabus so that students can acquire a self generated knowledge which helps them in the dynamic employment market.

1.3.3. Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate, Environmental Education, Human Rights, ICT etc, in to the curriculum?

- The above mentioned issues are well reflected in the curriculum. The college is quite sensitive regarding these issues. The Women Cell of the college look into the matter to make students aware about the

issue of gender discrimination. To keep the students aware about the various aspects of human rights and gender issues, seminar, popular talks were organized from time to time. Integration of issues relating to Climate and Environment changes, the college observe world Environment Day every year in collaboration with local NGO's. The college has also provided Computer with Internet facility to every department.

1.3.4 What are the various value added courses/enrichment programmes offered to ensure holistic development of the students?

- The college various enrichment programmes to ensure holistic development of the students.
 - Moral and ethical values.
 - Blood Donation Camp organized by NSS and Yoga Training.
 - Employable and life skills
 - ICGC Training on entry to the services, Free Football Training Camp organized by IQAC.
 - Better carrier options
 - Annual Consultancy.
 - Community orientation
 - Various programmes arrange by Rover/Ranger/NSS/Women Cell/JNCSF.

1.3.5. Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

- The IQAC of the college collect the feed back from the students and other stakeholders in a specific format. Te collected feed are analyze and intimated to Gauhati University through the academic adviser of G.U., Principals' Council and our teachers' Representative of G.U. syllabus committee.

1.3.6 How thus the institution monitors and evaluates the quality of its enrichment programme.

- The respective coordinator of the various unit and committees monitor the enrichment programmes and ensures their quality.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

- The feedback received from academic peers and other stakeholders are processed by the monitoring and evaluation committee of the college and the inferences drawn from the analysis routed to the curriculum design and development committee of GU for enrichment of the curriculum.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on curriculum? If 'yes' how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

- Yes, The Monitoring and Evaluation Committee, headed by Principal along with five members from teaching faculties, two from non teaching staff and General Secretary of the student Union takes the feedback from different stakeholders and analyzed the inputs properly. The outcome of the feedback shared with the IQAC and in consultation with it. Proper measures are adopted for continuous development of the teaching and learning processes. The monitoring and evaluation committee routes the outcome of the feedback to different SSC of the GU for curriculum enrichment and introducing changes.

1.4.3 How many new Programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?

- The K.K. Handique State Open University Study Centre of the college offers various courses in the year 2008. The courses/ programmes offered under this study centre are B.A., B.C.A., B.B.A., B.M.C., B.P.P. and M.A. Any other relevant information regarding curricular aspects which the college would like to include.